

The Putney Society – Privacy Policy

This privacy policy sets out how we use and protect any information that you give us when you become a member of The Putney Society or use this website.

The Putney Society is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website; then you can be assured that it will only be used in accordance with this privacy statement.

The Putney Society may change this policy from time to time by updating this document and putting a message on the New & Issues page of the website. In this event you should check this document to ensure that you are happy with any changes.

What we collect:

when browsing the website as a non-member

We automatically collect anonymous information about any visit to our site using Google Analytics. This information is used to make your visit to our site more efficient, and to help us follow browsing preferences on our site so that we can make regular improvements.

We do not collect any personal details.

when you join the Putney Society as a member

We will collect personal details such as your name, email address and postal address, either from information that you have given us in the online or paper membership forms or from any personal correspondence with us such as emails or letters.

We also automatically collect anonymous information about any visit to our site using Google Analytics. This information is used to make your visit to our site more efficient, and to help us follow browsing preferences on our site so that we can make regular improvements.

What we do with the personal data that we gather from members

We require this information to provide you with the benefits of membership, in particular for the following reasons:

- Internal record keeping.
- If you receive the electronic version of Putney Society Bulletin then we will send it to you using the email address which you have provided.
- We will send emails or other information about events which we think you may find interesting because of your membership of the Putney Society using the email address which you have provided.
- We will use your personal details in order to respond to your queries about our organisation.
- We will not sell, distribute or lease your personal information to third parties.
- We will not use your information to contact you for market research purposes.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

How we use cookies

We occasionally issue session cookies when strictly necessary for the operation of the website.

You can find out more about what cookies are, how to control them and delete them here: www.aboutcookies.org. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

We use Google Analytics, which will issue cookies to help track how visitors use our website, this helps us monitor which pages you find useful and which you do not, and help us provide a better website. These do not hold any personal information. Further information on Google Analytics and Privacy can be found here. www.google.co.uk/intl/en/analytics/privacyoverview.html

Third party services such as Google Maps, Twitter and Facebook may also issue cookies.

Links to other websites

Our website does contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy policy. You should exercise caution and look at the privacy policy or statement applicable to the website in question.

Information Requests

You may request details of personal information which we hold about you under the Data Protection Act 1998. A fee of £10.00 will be payable. If you would like a copy of the information held on you please write to membership@putneysociety.org.uk

Contact

If you believe that any information we are holding on you is incorrect or incomplete, please email us at membership@putneysociety.org.uk as soon as possible. We will promptly correct any information found to be incorrect.

23rd May 2018